

# FAILSWORTH CARNIVAL 16<sup>TH</sup> MAY 2020



## Parade Booking Form

To reserve a place in the Carnival Parade please complete and return this booking form. Entries received later than one week prior to the Carnival will be placed towards the end of the procession.

Contact Person: \_\_\_\_\_

Organisation: \_\_\_\_\_

**Email essential:** \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Landline/mobile: \_\_\_\_\_

**Please tick the appropriate boxes**

Type of Entry	Walking group	individual	Float (lorry)	Small vehicle
Vehicle Size	Artic	Large/medium	Car	Car + trailer
Number of People involved	1-20	21-40	41-60	60+
Are you using music?	YES		NO	

- ☐ I confirm that I have read and understood the guidance notes for taking part in the parade and will be health and safety conscious whilst taking part.
- ☐ I will ensure that we have the relevant insurance for vehicles and public liability for our group taking part in the parade.
- ☐ **I understand that all money collected during the parade goes to the Failsworth Carnival Committee.**
- ☐ All participants are aware that photographs will be taken and may be used in publicity, the press and the public.
- ☐ I agree to Failsworth Carnival Committee keeping my contact details for 12 months. This will not be shared with third parties and only used to send out 2020 carnival information

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return completed form to: Failsworth Carnival Bookings, 173 Roman Road, Failsworth, Manchester M35 9LP Email [fccbookings@yahoo.co.uk](mailto:fccbookings@yahoo.co.uk)**

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## Parade Guidelines and Rules (please share with your driver and all adults in your group) – 16<sup>th</sup> May 2020

Below are our guidelines for a safe parade through the streets of Failsworth. **Please read this information carefully and ensure all participants are aware of the safety aspects mentioned below.** The safety of the parade will be managed by Traffic Management marshals. Please be aware of their location and contact them if you encounter any problems along the route. Please ensure your driver is aware of this and comply with any instructions they give. Failure to do so may result in your group being asked to leave the parade.

You must carry out your own risk assessment. Anyone taking part in the parade does so at their own risk. Please be health and safety conscious always.

### Start of the Parade and assembly

- The parade will assemble on Lord Lane at 12 noon and line up on the same side as the field. Each parade entrant will be allocated a number on the day, which will indicate your position in the parade.
- Each entrant will collect a numbered sign from the Secretary's cabin which must be clearly displayed in the windscreen for the duration of the parade. Shortly before the start of the parade you will be marshalled into the correct order, **please follow the marshals' instructions promptly.**

### Parade route

The parade will leave Lord Lane at 1pm prompt. Whilst on the parade drivers should keep their window down and radio off, at all times, so instructions provided by the marshals can be clearly heard.

- For walking groups please do not walk immediately behind a vehicle or try to sit on it whilst it is in motion.
- For floats with young children it would be advisable that there are a number of adult helpers available to walk on both sides of the float and children remain seated at all times. **Please ensure that these walkers are aware of the trucks' movement at all times.**
- Participants must be located safely in the vehicles in accordance with highway regulations. Anyone deemed unsafe will be asked to resolve the issue or be removed from the parade.
- Drivers, please avoid any sharp changes of speed, braking or accelerating, whilst it may feel minor in the cab, if children are not secured and are close to the edge, there is a risk of them falling off.
- Where possible avoid large gaps forming in the parade, whilst at the same time keeping a safety gap between yourselves and the vehicle / group in front of about 2-3 car lengths. Please keep your speed to a minimum (2-3 mph is ideal walking pace) and be aware that there will be people including small children in the road. If you are unable to safely close a gap please ask a marshal to slow the parade down.
- **Please do not throw items from vehicles and warn participants that some members of the public may throw coins at the floats.**
- All reasonable safety precautions must be observed by the float organiser. Vehicles must conform to the requirements of the Road Traffic Act. The Carnival Committee cannot accept responsibility for loss or damage to property.

**Please stay safe at all times and enjoy the day.**

**Please keep these guidelines**